



## EXECUTIVE COMMITTEE NOMINATION CONSIDERATIONS

The Nominating Committee is made up of the President, President-Elect, Vice President, Secretary-Treasurer and Past President. That committee submits a slate of officers to the members for election at the annual meeting. Nominations may also be made from the floor. The committee should as best as possible, reflect the diversity of state membership by size and geography. Interested persons should contact an Executive Committee member of their interest by **October 15** of each year.

### QUALIFICATIONS:

- The bylaws only state that “a person must be a representative of a State Association that is a member in good standing.”
- It should go without saying, but an executive committee member should have the full support of his/her association as well as have a passion for association work and strive to treat NASBA as you would your own association, all in furtherance of the best interests of your members.
- Patience, collaboration and a good sense of humor are also important traits to possess.

### CONSIDERATIONS:

- The commitment is for 5 years serving from Secretary-Treasurer through Past President.
- The executive committee meets formally four times per year – once at the SLC meeting and once at the Radio Show. In both cases, executive committee members are expected to arrive a day early. The other two meetings are for a spring/summer 1 ½ day meeting (location TBA) and in November in DC for 1 ½ days with NAB staff.
- In the first year as Secretary-Treasurer, you are expected to review all NASBA bills and in conjunction with the Chair-Elect put together the next year’s budget.
- As an executive committee member, it is expected that you might also attend other selected meetings/events at your association’s expense. (Examples might include Service to America, or last minute meeting with NAB or FCC/Congress).
- Travel expenses (other than hotel and a couple of the meals at the summer and NAB November meetings) are the responsibility of the committee members. It is custom that the state association reimburses the member for his/her expenses to attend such meetings/events.
- In addition to face to face meetings, the executive committee meets informally by phone a minimum of once a month, and exchanges emails regularly (several times per week). Emails and phone calls increase during the term as President.
- Although not required, but because of the important advocacy role that our associations play in Washington and working in close coordination with NAB, executive committee members are urged to personally contribute to NABPAC and consider other reasonable contributions to key members of Congress.
- Additional phone calls, conference calls and emails are ongoing with NAB as this committee at times serves as a sounding board for NAB in regards to NASBA.